

## **Mutchmor Public School Parent Council Annual Report 2016-17**

### **1. About Council**

The Mutchmor School Parent Council [Council] liaises through the school principal and is an important link between parents and the school community. The Council meets once per month to discuss a variety of issues relevant to our children's educational experience. Membership on the Council is open to all parents/guardians, and everyone is welcome to attend any of the monthly meetings. Executive Members of the Council are elected annually by their peers.

### **2. 2016-17 Council Executive:**

Sheri Segal Glick (Co-Chair)  
Adrienne Annon (Co-Chair)  
Joanne Gallop (Secretary)  
Kate Binnie (Treasurer)  
Dana Reid/Lisa Hamilton (OCASC)

### **3. Note from the Co-Chairs**

The tremendous commitment by the Mutchmor Public School parent community makes this a great school that provides a wonderful environment for our children.

As has been the custom in previous years, Council meetings were normally held on the fourth Wednesday of each month, at 7pm in the staff room with upcoming dates of meetings posted on the front page of the school website and sent via synervoice. Meetings included regular updates from Council Co-Chairs and Treasurer, as well as from our School Principal, various committee heads and teaching staff. A typical meeting agenda included discussions related to fundraising, goings-on in the school, parental concerns and outreach activities. All parents were welcomed and encouraged to attend one or all of our meetings.

### **4. What Council Did Last Year:**

Council was involved in a number of activities in the past year. They are detailed in the following paragraphs.

#### **Book sale**

The annual Book Sale and cake raffle was held from April 27th-30th. This fundraising event was open to the school and the community as a whole. This year, we collected 22,839 books and a large number of cakes.

The cake raffle, where creative and tasty home-made cakes are raffled off to the students, is beloved by students at the school and marks the beginning of the book sale.

As usual, the teachers were given the opportunity to browse the book sale before it opened to the public and chose books to supplement their classrooms. Students were also invited to shop with their classes (with the help of some parent volunteers) a few hours before the sale was open to the public. Book sale revenue after expenses worked out to \$15, 832.71. Thank you to Kylie Taggart, her team, and all of the parent volunteers for this amazing event.

### **Fun Fair**

This event is not primarily a fundraising event, but rather a school community building event. The fun fair was held June 15th. This event was attended by students at the school and the community at large. Like last year, food was supplied by various trucks, giving students and parents more food options. New this year was the addition of an ice cream truck. Everyone very much enjoyed the many games, which were appropriate for all ages, the music and large variety of inflatables. Funfair revenue after expenses worked out to \$2919.92. Thank you to Kiersten Love, her team and all of the parent volunteers for this wonderful event.

### **Pizza**

As it has done for many years, Council once again coordinated a weekly fundraising pizza lunch this past year. The decision was made to go with Panago Pizza, which was a huge hit with students and staff.

Pizza lunches were offered every Thursday at the first nutritional break of the day, coinciding with milk delivery. Students were offered a choice of plain cheese, pepperoni, and vegetarian; all options had a wheat crust in keeping with the Ontario Ministry of Education's School Food and Beverage Policy.

Revenue after expenses worked out to \$16,056.11. Thank you to Elizabeth Nicholds, Jami-Lynn Sytema and the many parent volunteers for seamless pizza delivery every week, all year.

### **Lunch Lady**

A second weekly hot lunch option, Lunch Lady, was also offered by Council. A small percentage of sales was remitted by the franchise to Council totalling \$891.45. This option was offered on Tuesdays at the first nutritional break of the day.

### **Play structure replacement**

The play structure in Mutchmor field is targeted for replacement in 2020. It is estimated that \$150,000 will be needed to replace the structure. Council established a playground committee to start the necessary planning and fundraising.

### **Updated Constitution**

Our Constitution was updated to add the position of Engagement Co-ordinator. Duties include ensuring that the school directory is up-to-date and working collaboratively with Council members to promote Council events on social media.

### **Curriculum Enhancement**

As in previous years, Council funded a number of activities within the school that served to enrich the learning experiences of the students. These include individual allocations to all teachers in the school, a school fund for cultural presentations to students, a fund for library books and gym equipment, allocations for the principal and office staff.

Finally, Council holds a yearly teacher appreciation luncheon in the spring.

## Outreach Activities

The Council continues to support the philanthropy club, providing seed money for projects as required. This year about fifteen members of the philanthropy club started the Mutchmor Culture Club. They asked for, and were given \$200 for equipment to help them grow microgreens. This covered several varieties of seeds, thirty growing trays, growing guide books and seaweed fertilizer. Micro greens take about 12 days to grow. The club members thought it would be a good way to help people outside of the school community. They were thrilled to be able to donate the microgreens they grew to Cornerstone Housing for Women.

Each Christmas, the Council organises a gift drive for the Ottawa Children's Aid Society. This is a very successful endeavour, providing Christmas gifts for many Ottawa area families in need.

Council also made a number of donations to the community:

Organization	Amount given	Program supported
Glashan Public School	\$1,000	New French-language books for library
Cambridge Street Public School	\$1,000	To supplement snack program and purchase missing winter gear
Keewatin Patricia District School Board	\$1,000	Hockey skills program
Education Foundation of Ottawa	\$1,800	Assisting students in need in Ottawa
Philanthropy Club	\$200	Culture club project

## 5. Statement of Operations and Financial Position for the year ending June 30, 2017

School Name	Mutchmor Public School	
Council Chair	Adrienne Annan and Sheri Segal Glick	
Opening balance of all reconciled bank accounts, investments and cash on hand on August 1, 2016		\$79,643.65
The amount raised by Council during the year August 1, 2016 and July 31, 2017		\$59,547.01
The amount spent by Council during the year August 1, 2016 and July 31, 2017		\$52,162.43
Closing balance of all reconciled bank accounts, investments		\$87,028.23

and cash on hand on July 31, 2017	
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